

Unit standard: 117898 Unit Standard Title: Move, pack and maintain stock in a distribution center/warehouse SETA: Duration: 8 Hours





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## **Target Audience:**

1. Persons responsible for moving, packing and maintaining stock in a distribution center/warehouse and maintaining safety and housekeeping standards.

## **Pre-Requisites:**

NQF 1 or General Education and Training Certificate

## **Course Content:**

1. Common terms and concepts used when moving, packing, labeling and maintaining stock in the distribution center

2. The layout of the distribution center and the requirements that impact on the layout

3. Stock characteristics and how they impact on the moving, packing and maintaining of the stock

4. Techniques and safety procedures for lifting, stacking and transporting stock

5. Health and Safety procedures relevant to packing stock

6. Causes and preventative methods for shrinkage and losses as applicable to the process of moving, packing and maintaining stocks

7. The supply chain and the roles of the various players in the supply chain

8. The difference between and relationship between pick and reserve areas

9. How stock rotation impacts on moving, packing and maintaining stocks